



Deval L. Patrick  
Governor

# *The Commonwealth of Massachusetts*

## *Department of Public Safety*

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Andrea J. Cabral  
Secretary

Thomas G. Gatzunis, P.E.  
Commissioner

### Minutes

Board of Elevator Examiners  
365 East St. – Anne Sullivan Building  
Tewksbury, MA 01876  
June 25<sup>th</sup>, 2014, Nine O'clock a.m.

1. Board Members Present:

Patrick Coyle, Chairman  
Lenny Chase, Member  
George Dahlquist, Member  
Paul Keyes, Member  
Ed Sandell, Member

Guests Present:

Pamela Hodge, Clerk V

Board Members Not Present:

George Ramian, Member

2. The minutes from the last meeting on June 11th, 2014, were reviewed by members present; **motion to approve these minutes by Lenny Chase, seconded by Ed Sandell. Motion to accept the minutes as read; all in favor, passed/ unanimous vote 5-0.**

3. **Matters not reasonably anticipated 48 hours in advance of meeting:**

Chair said he would like to share with the Board the meeting he had at D. P. S. Boston yesterday where he met with Commissioner Gatzunis, Deputy General Counsel Hosler, Chief of Elevators Zalenski, and Office Manager Guy Licciardi. When they reviewed the performance of the B. E. E. they had nothing but praises for our Board. The only thing in question was with the Special Accommodation for someone taking the Elevator Examination. There is a form for Special Accommodation on our website they want them to fill it out and it then will go to Legal to be reviewed by the entire legal staff. Chair said he then brought up about someone misplacing the Elevator License

application, he's not getting "all" the application. So they addressed Guy Licciardi, Commissioner wants to know by the end of the week what is he's going to do when the applications come in. I felt that this was productive and the Commissioner was very adamant that this cannot happen, (misplacement of applications). I said it's the applicants lively hood, and he agreed with us. Hopefully we'll never misplace another application. Chair said he also discussed the scantron and told them when it comes that he and each member of the board be trained on it. Then said with the new scantron when the test is corrected by scantron it's going to automatically go into the database. When the licensee passes, it will go into another section of the database and issue the license. Chair said we have another exam coming up in August so we'll see how it goes then. Chair said the Commissioner said yesterday they'll issue us our own computer with our own program, so our applications don't get mixed up anymore with engineering. Chair then said he did ask about Continuing Education for retire inspectors. Walter said it's in limbo and has to be brought up again to the Board (BER) for a vote; he'll take care of it. Chair asks anything else not anticipated; members reply no.

4. **Prepare Safety Code Questions for State Elevator License Examination**

At 9:25am, Chair asks that they pass the Executive Session this week because unfortunately he has a medical appointment in Boston he must attend, members reply; certainly. Chair then ask for a motion to close the regular business meeting. Ed Sandell made a motion to close the regular business meeting and Lenny Chase seconds it, Chair calls for a vote; Chase (Y), Dahlquist (Y), Keyes (Y) Sandell (Y) Coyle (Y), unanimous 5-0.

Adjourned: 9:25 AM

Prepared by: Pam Hodge

Next B. E. E. Meeting 7.16.14